

PUSHPA GUJRAL SCIENCE CITY

OFFICE ORDER NO. 101

DATE: 28.03.2023

Subject: Fire Protection arrangements in PGSC

In partial modification to Office Order No. 148 dated 27.02.2018 and in continuation of subsequent Office Orders No.90 dated 16.10.2018, No.146 dated 13.02.2019 (Corrigendum dated 20.02.2019) and No.27 dated 12.07.2022 regarding the subject cited above, Sh. Harminderpal Singh, Manager (Maintenance Services) is hereby assigned the duties of Unit In-charge and Coordinator of Fire Protection and Detection Arrangements at Science City w.e.f. 01.04.2023 in place of Dr. MunishSoin, Scientist-D. The brief description of his duties will be as below:

- He will co-ordinate to ensure that all the equipment relating to Fire Protection and Fire Detection are in functional condition. He will ensure that periodical inspection of equipment and proper record in a register are being maintained and will take appropriate action wherever required.
- He will arrange for the Monthly Mock Drill and ensure that the Fire protection arrangements are being followed properly.
- He will obtain monthly correctness certificate from the members of Fire Protection Unit and maintain proper records.

Further, Security Supervisors, PGSC will report to Sh. Harminderpal Singh, MMS pertaining to Fire detection and protection arrangements at PGSC, Kapurthala.

This issues with approval of Competent Authority.


28/03/23
Administrative Officer

To

1. Dr. MunishSoin, Scientist-D cum Manager Estate, PGSC,
2. Sh. Harminderpal Singh, Manager (Maintenance Services), PGSC.

Copy to :

1. All Section Heads of PGSC, Kapurthala.
2. All concerned members of the Fire Protection Unit.