PUSHPA GUJRAL SCIENCE CITY
Jalandhar - Kapurthala Road

RECRUITMENT

PGSC, under the Project titled "Empowerment of rural women through Science based Skill Development" catalyzed and supported by Department of Science and Technology, Govt. of India needs one Project Assistant on contract for one year extendable on mutually agreed terms subject to satisfactory performance under the project:

Project Assistant (Post:1) Rs.22,000 (fixed): Graduation in Fashion Design/Technology or Textile Design/Technology with minimum 55% marks with minimum one year of experience. Candidate should have with knowledge of block printing and operating single head computerized Embroidery machine

Applications on prescribed proforma, which can be downloaded from www.pgsciencecity.org, should reach the Administrative Officer, PGSC by registered/speed post or by e mail at sciencecity@hotmail.com, along with self attested copies of testimonials.

Application Fee: Bank draft of Rs.500/- (Rs.250/- for SC/ST/OBC/PH) in favour of PGSC, Kapurthala (Non-refundable). In case of applying online, fee shall be paid online through RTGS/NEFT. The account details are:
Account Number:20850898685
Bank & branch address: Allahabad Bank, The Mall, Kapurthala
IFSC Code: ALLA0210169

Last Date for receipt of applications: 18 August 2020

Address: Administrative Officer,
Pushpa Gujral Science City,
Jalandhar-Kapurthala Road,
Kapurthala - 144601

Skill Test: PGSC will conduct Skill Test (communication test) of the eligible candidates for the post of Project Assistant. The date for skill test will be intimated to the shortlisted candidates.

Qualifying marks in skill test: 60% for General category and 50% for SC/ST/OBC/PH category candidates (The result declared by Evaluation Committee will be final.)

Merit List:

1) The merit list of the candidates qualifying in Skill Test (Communication Test) for the post of Project Assistant will be prepared on the basis of percentage of marks (upto two decimal) obtained in their qualifying degree.

In case Candidates having same percentage upto two decimal in their Graduation or Post Graduation degree, then criteria in the following sequence for seniority / ranking will be adopted:

- The candidate with higher qualification will be ranked higher.
- The candidate senior in age will be ranked higher.

The appointment letters will be issued to the candidates as per cadre status.

Instructions:

- The candidates are required to attach self attested copies of the following documents along with the application form:

  - Qualifying Degree and detailed mark sheet
  - Caste Certificate (SC/ST/OBC)
  - Proof of PH (Orthopedically) with minimum 40% disability

- The candidates must bring their original documents for verification at the time of test / interview.

- If any document / certificate furnished in a language other than Punjabi or Hindi or English, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted.

- In respect of equivalent Clause in essential Qualification, if candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order / letter in this regard indicating the Authority (with number and date under which it has been so treated otherwise application is liable to be rejected.

- Applicant who had earlier worked at PGSC will be required to submit certificate pertaining to his / her work and conduct.

- PGSC reserves the right to accept or reject any application and to annul the process at any time, without any liability and assigning any reason thereof.

- Applications should preferably be sent by registered post as Courier service providers do not deliver letters/documents at Pushpa Gujral Science City, Kapurthala.

- Incomplete applications without testimonials / photograph / application fee etc. or those received after the due date will summarily be rejected. PGSC will not take any responsibility for any postal delay, whatsoever.