



**PUSHPA GUJRAL SCIENCE CITY**  
Jalandhar-Kapurthala Road, Kapurthala  
Telephone No. 01822-501963 & 64

**RECRUITMENT**

**Pushpa Gujral Science City intends to recruit Assistant Manager (Marketing) and Science Guides on contract basis. The qualifications and fixed remuneration of the said post will be as under:**

<b>Name of the Posts</b>	<b>Remuneration</b>	<b>Place of Posting</b>
<b>Assistant Manager (Marketing) -01 post (Reserved for OBC)</b> Graduate with 1st Class MBA (preferably Marketing) from a University / recognized Institute or Master's Degree in Mass Communication 2 years experience for MBA in Marketing or Event Management or Public Relations. Knowledge of computer operations and good proficiency in working with MS office is essential.	Rs.25,000/- p.m. fixed consolidated plus travel (as per PGSC norms) + incentive  Initially for a period of one year (Extendable on year to year based on business generated)	<b>Mohali</b>
<b>Science Guides – 06 Posts Reserved for-</b> <b>( 1- PH)</b> <b>(4 - General)</b> <b>(1 - OBC)</b>  <b>Electrical /Mechanical-</b> M.Sc. (Physics) / B.Tech. (Electrical /Mechanical) – <b>2 posts ( 1-OBC, 1-Gen)</b>  <b>Maths-</b> B.Sc. (PCM)/B.Sc. (PCM) with B.Ed.) / M.Sc. (Maths)– <b>1 post ( 1 -Gen)</b>  <b>Env. Science-</b> M.Sc. (Env. Science) or B.Sc. (PCB) / B.Sc. (PCB) with B.Ed. – <b>1 post (1-Gen)</b>  <b>Computers-</b> B.Tech. ( <b>Computers/IT</b> )/MCA / M.Sc. (IT) - <b>2 posts [ 1-PH (Orthopedically), 1-Gen]</b>  (Persons with minimum 55% marks)	<ul style="list-style-type: none"><li>Rs.20,000/- for persons with B.Sc. with B.Ed./ B.Tech./ M.Sc./ MCA (No other allowances)</li><li>Rs.18,000 for persons with B.Sc. (No other allowances)</li></ul> For a period of one year with the provision of extending the term for another year at the most.	<b>Kapurthala</b>

Applications on prescribed proforma, which can be downloaded from [www.pgsciencecity.org](http://www.pgsciencecity.org), should reach the Administrative Officer, Pushpa Gujral

Science City, Jalandhar-Kapurthala Road, Kapurthala 144601 preferably by registered post, along with self attested copies of testimonials.

**Application Fee:** Bank draft (in favour of PGSC, Kapurthala) Non-refundable/ Cash of Rs.500/- (Rs.250/- for SC/ST/OBC/PH). In case of applying online, fee shall be paid online through RTGS/NEFT. The account details are:

Account Number: 20850898685

Bank name & address: Indian Bank, 45 Aman Nagar, Opposite Bhatia Hospital, Kapurthala

IFSC Code: IDIB000K591

**Last Date for receipt of applications: 18.04.2023**

**Skill Test: PGSC will conduct Skill Test which will be of qualifying nature. The applicants those who are shortlisted by the screening committee will be called for Skill Test.**

Eligible candidates are required to bring along original testimonials /certificates as well as required to appear in person for the Skill Test in the Administrative Building of PGSC, Kapurthala.

**Note:** The candidate with incomplete application, without testimonials/original certificates /fee of Rs. 500/- (Rs. 250/- for SC/ST/OBC/PH candidates) and the candidates whose result is awaited, will not be eligible for Skill Test.

**Syllabus for Skill Test: For Assistant Manager (Marketing):** Communication skills, basic information of scientific galleries and facilities at various Science Museums, knowledge of science, activities required for e-marketing, case studies related to Science Museums and their marketing, etc.

**For Science Guide:** Knowledge cum Communication Skill Test based on Science (Physics, Biology, Maths, Computers, Electronics and General Science) 10<sup>th</sup> to 12<sup>th</sup> standard.

**Qualifying marks in Skill Test:** 60% for General category and 50% for SC/ST/OBC /PH(OH) category

*The result declared by Evaluation Committee will be final.*

**Merit / Panel List: The merit list of only those applicants qualifying Skill Test will be prepared on the basis of percentage of marks (upto two decimal) obtained in their qualifying degree.**

In case Candidates having tie in their Graduation or Post Graduation marks, then following criteria in the sequence for ranking will be adopted:

- The candidate with higher qualification will be ranked higher.
- The candidate senior in age will be ranked higher.

**The category wise/ subject wise separate panels of candidates for the post of Science Guides may be prepared keeping in view the current, as well as, future requirements on the basis of various trades / streams. The following subject wise panels for the post of Science Guide will be prepared based on reservation category wise:**

**Panel 1** : M.Sc. (Physics)/ B. Tech  
(Electrical/Mechanical) (Electrical/Mechanical)

**Panel 2** : B.Sc. (PCM) / B.Sc. (PCM) with B.Ed. / M.Sc.  
(Maths) (Maths)

**Panel 3** : M. Sc. (Env. Science) or B. Sc. (PCB)/ B.Sc.  
(Env. Sci). (PCB with B.Ed)

**Panel 4** : B.Tech. (Computers/IT) /MCA / M.Sc. (IT)  
(Computers)

The panel list will be valid for one year from the date of declaration of result.

The appointment letters will be issued to the candidates as per requirement of post in respective cadre status.

**Instructions:**

- The candidates are required to attach self attested copies of the following documents along with the application form:
  - Qualifying Degree and detailed mark sheet
  - Experience Certificate
  - Caste Certificate (SC/ST/OBC)
  - Proof of PH (Orthopedically) with minimum 40% disability – For Science Guide (PH)
  - OBC Certificate ( Non Creamy Layer – valid for 01 year from the date of issuance of certificate )- For Assistant Manager
- If any document / certificate furnished in a language other than Punjabi or Hindi or English, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted.
- In respect of equivalent Clause in essential Qualification, if candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order / letter in this regard indicating the Authority (with number and date under which it has been so treated otherwise application is liable to be rejected.
- Applicants who had earlier worked at PGSC will be required to submit good work and conduct certificate issued by PGSC Authority.
- PGSC reserves the right to accept or reject any application and to annul the process at any time, without any liability and assigning any reason thereof.